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# **PROJECT REPORT**

**Name of the Course: INTERNATIONAL MASTER DIPLOMA IN GUIDANCE  
& COUNSELING**

**Conducting Organisation: International Institute of Influencers (III)**

**Title of the Project: Guidance-Coaching & Counselling (GCC)**

**Criteria for doing the project: Structured Approach & Analytical Evaluation for  
Workplace Through Guidance-Coaching & Counselling**

**Submitted To: SHAMA Hussain, Founder & CEO of III**

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# **TOPIC: EVALUATION OF PROGRAM QUALITY THROUGH REGULAR MONITORING OF PROGRAM IMPLEMENTATION AND FEEDBACK FROM PUPILS, PARENTS, AND TEACHERS.**

## **Introduction:**

**Evaluating the quality of a program is crucial to ensure that it is effective and meets the needs of its intended audience. In the context of a guidance and counseling program for elementary pupils, regular monitoring of program implementation and feedback from pupils, parents, and teachers are essential components of program evaluation. This introduction will provide an overview of the importance of program evaluation, the purposes of monitoring program implementation and collecting feedback, and the methods used to achieve these goals.**

## **Why Program Evaluation Matters:**

**Program evaluation is important because it provides a framework for assessing the effectiveness of a program in achieving its intended goals and outcomes. Without evaluation, it is difficult to determine whether a program is making a positive impact or if there are areas that need improvement. In the context of a guidance and counseling program, evaluation helps to ensure that pupils are receiving the support and services they need to succeed academically, socially, and emotionally.**

## **Purposes of Monitoring Program Implementation and Collecting Feedback:**

**Monitoring program implementation and collecting feedback from pupils, parents, and teachers serve several purposes:**

- 1. Accountability:** Regular monitoring and feedback provide accountability for program implementation, ensuring that the program is being delivered as intended.
- 2. Improvement:** Feedback from stakeholders helps to identify areas that need improvement, allowing for adjustments to be made to ensure that the program is effective.
- 3. Informed Decision-Making:** Evaluation data provides informed decision-making for program planning, budgeting, and resource allocation.
- 4. Stakeholder Engagement:** Feedback from stakeholders helps to build trust and engage them in the program, increasing their sense of ownership and investment.

## **Methods Used for Monitoring Program Implementation and Collecting Feedback:**

**Several methods can be used to monitor program implementation and collect feedback from stakeholders:**

### **1. Program Logs:**

**Keeping detailed logs of program activities, such as counseling sessions or guidance lessons, can help to track program implementation.**

## **2. Surveys:**

**Surveys can be administered to pupils, parents, and teachers to gather feedback on program effectiveness, satisfaction, and areas for improvement.**

## **3. Focus Groups:**

**Focus groups can be conducted with pupils, parents, and teachers to gather more in-depth feedback on program effectiveness and areas for improvement.**

## **4. Observations:**

**Observing program activities, such as counseling sessions or guidance lessons, can provide valuable insight into program implementation.**

## **5. Program Evaluations:**

**Conducting regular evaluations of the program can help to identify areas that need improvement and provide recommendations for future development.**

## **Conclusion:**

**Regular monitoring of program implementation and collecting feedback from stakeholders are essential components of evaluating the quality of a guidance and counseling program for elementary pupils. By using these methods, programs can be improved, accountability can be increased, and informed decision-making can be facilitated. Ultimately, this will help to ensure that pupils receive the support and services they need to succeed academically, socially, and emotionally.**



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